Join the Dingle Lit Grants Team

Dingle Literary Festival is looking for volunteers to join a small dedicated team supporting the festival's grant applications and funding work.

Working with the Treasurer and the committee, you'll help keep applications on track, support the work that follows a successful application, and look out for new funding opportunities that could suit the festival. Tasks can be shared across the team to suit the skills and availability people bring. You don't need to know the whole grants process or be fluent in both English and Irish.

What you might do

- Keep track of application, reporting and payment deadlines for established grants.
- Look out for new funding opportunities that may be relevant to the festival, and bring them to the Treasurer and committee.
- Gather information and supporting documents from the Treasurer and committee.
- Help prepare application answers, budgets and other supporting material.
- Assist with submitting applications and keeping records of submissions and correspondence.
- Help with requests for grant payments, reports and follow-up after the festival.
- Contribute to Irish-language applications for those wou have strong written Irish.

What would help

- Clear writing and good attention to detail.
- Organisation and confidence using email and online forms.
- Reliability around agreed deadlines and an ability to work collaboratively.
- An interest in literature, the arts or community organisations.

Experience in grant applications, administration, budgeting or fundraising would be useful, but it isn't essential. Strong written Irish would be valuable for Irish-language applications; you don't need to be bilingual to join the team.

What Dingle Lit can offer

The Treasurer will share information about the festival and guide the team through the application and follow-up process. You'll have the chance to build practical experience in grant writing, fundraising and arts administration while supporting the festival.

The workload varies across the year, with busier periods around application and reporting deadlines. Tasks and timing can be agreed with the team in advance.

To find out more or express interest, contact volunteer@dinglelit.ie. Or treasurer@dinglelit.ie

Bí páirteach i bhFoireann Deontas Fhéile Liteartha Chorca Dhuibhne

Tá Féile Liteartha Chorca Dhuibhne ag lorg oibrithe deonacha le bheith páirteach i bhfoireann bheag a thacóidh le hiarratais ar dheontais agus leis an obair mhaoinithe a bhaineann leis an bhféile.

Ag obair leis an gCisteoir agus leis an gcoiste, cabhróidh tú le hiarratais a choinneáil ar an mbóthar ceart, leis an obair a dhéantar tar éis deontas a fháil, agus le deiseanna nua maoinithe a aimsiú a d'fhéadfadh a bheith oiriúnach don fhéile. Roinnfear na cúraimí ar bhealach a oireann do scileanna agus d'infhaighteacht na ndaoine ar an bhfoireann. Ní gá go mbeadh eolas agat ar phróiseas iomlán na ndeontas ná líofacht sa Bhéarla agus sa Ghaeilge araon.

Na cúraimí a d'fhéadfadh a bheith ort

- Coinneáil súil ar spriocdhátaí iarratais, tuairiscithe agus íocaíochta do na deontais atá ar bun cheana féin.
- Deiseanna nua maoinithe a lorg a d'fhéadfadh a bheith ábhartha don fhéile, agus iad a chur faoi bhráid an Chisteora agus an choiste.
- Eolas agus cáipéisí tacaíochta a bhailiú ón gCisteoir agus ón gcoiste.
- Cabhrú le freagraí ar iarratais, buiséid agus ábhar tacaíochta eile a ullmhú.
- Cabhrú le hiarratais a chur isteach agus taifid d'iarratais agus de chomhfhreagras a choinneáil.
- Cabhrú le hiarratais ar íocaíochtaí deontais, tuairiscí agus obair leantach tar éis na féile.
- Cur le hiarratais Ghaeilge má tá ardchaighdeán scríofa Gaeilge agat.

Na scileanna a bheadh úsáideach

- Scileanna maithe scríbhneoireachta agus aird ar mhionsonraí.
- Scileanna eagrúcháin agus muinín in úsáid ríomhphoist agus foirmeacha ar líne.
- Iontaofacht maidir le spriocdhátaí comhaontaithe agus cumas oibriú le daoine eile.
- Suim sa litríocht, sna healaíona nó in eagraíochtaí pobail.

Bheadh taithí ar iarratais ar dheontais, ar riarachán, ar bhuiséadú nó ar thiomsú airgid úsáideach, ach ní riachtanas í. Bheadh ardchaighdeán scríofa Gaeilge an-luachmhar d'iarratais Ghaeilge; ní gá duit a bheith dátheangach le bheith páirteach san fhoireann.

An méid atá le tairiscint ag Féile Liteartha Chorca Dhuibhne

Roinnfidh an Cisteoir eolas faoin bhféile agus tabharfaidh sé treoir don fhoireann maidir leis an bpróiseas iarratais agus leis an obair leantach. Beidh deis agat taithí phraiticiúil a fháil ar scríobh iarratas ar dheontais, ar thiomsú airgid agus ar riarachán ealaíon, agus tú ag tacú leis an bhféile. Athraíonn an t-ualach oibre i rith na bliana, agus bíonn tréimhsí níos gnóthaí ann thart ar spriocdhátaí iarratais agus tuairiscithe. Is féidir na cúraimí agus an t-am a theastaíonn a chomhaontú leis an bhfoireann roimh ré.

Chun tuilleadh eolais a fháil nó suim a léiriú, déan teagmháil linn ag volunteer@dinglelit.ie.